

**NERO CHILD & YOUTH SERVICES  
EVALUATION TEAM SUSPENSE LOG**

INSTALLATION: 0  
15 NOV - 15 DEC 2006

PROGRAM(S):  Youth Services	PURPOSE:  ICYET report	TEAM CHIEF:  Susan Searles
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Criteria	Fix Time	Area of Non-Compliance	RCYET Recommended Action	Installation Action Taken/Date of Completion
1		<b>Y5. Staff/Youth Ratios/Supervision</b>		
o-2B		>Flex personnel limited to 30% of staff	Bring into compliance per ICYET	Currently working with CPAC and DRM to obtain funding-target 2-1-07
3				
4				
5		<b>CYS9. Human Realtionships</b>		
6		>Staff & volunteers assist youth without taking control	Allow youth to make choices	Staff training provided in mini-modules on 1-16-07 and 1-31-07
7				
9		<b>Y4. Programming</b>		
10		>Youth Sponsorship	Initiate this program	Staff assigned to produce an implementation plan by 1-31-07
11				
12		>Opportunities available for youth to display their work/perform	Make space/purchase display boards and cabinets	Items identified for purchase.....Awaiting funding approval from DRM
13				
14		>Supplies sufficient for number of youth in program	Request funds to replace "well-used" items	Items identified for purchase.....Awaiting funding approval from DRM
16				
17		<b>Y1. Program Admin/Operations</b>		
18		>YS Program meets utilization goal based in installation youth population	Obtain youth population figures for Fort Monroe to determine compliance	Fort Monroe does not maintain demographic information that breaks down family member ages, allowing us to calculate with certainty if we meet utilization goals

19				
21			<b>Y6. Child Abuse Prevention</b>	
		>Procedures in place to ensure youth cannot be isolated by an adult indoors or outdoors	Identify an exclusive bathroom (with signage) made available only to youth	Sign request submitted 12-14-06 Signs posted 1-3-07
22				
23				
25			<b>Y11. Fire</b>	
		>Working emergency lights	Place barriers around all emergency lights in gym	Work order submitted 11-8-06 Pending funds
26				
27				
		>Fire extinguishers located for easy accessibility/maintained for reliability	Hang extinguisher on wall in Computer Lab	Work order submitted 12-10-06      Work completed 12-21-06
28				
29				
30				